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**Fourth Plenary Conference COST Action IS1408  
Industrially Contaminated Sites and Health Network (ICSHNet)  
WHO European Centre for Environment and Health  
United Nations Campus, Bonn, Germany, 21- 22 February 2018**

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**Practical Information**  
**Venue location, transport, accommodation**

Dear Participant,

We are pleased to provide you with the following information regarding the practical arrangements for the above meeting.

**1. Location**

**Site of the meeting**

Address: United Nations Campus, Langer Eugen Building  
Platz der Vereinten Nationen 1 - 53113 Bonn, Germany



Phone (WHO focal point: Larissa Badde) +49 (0)228 815 0407

**Bring photo ID (passport, ID card or driver's licence) to present at security and gain entrance.**

The meeting is held in a smoke-free working environment.

## 2. Accommodation

Bonn is very heavily booked during the week of the meeting so we urge you to book a room as soon as you can. Websites such as [www.booking.com](http://www.booking.com) show rooms at several different locations, but please note that the Regional Tourism office has organised rooms to be held at certain hotels until mid-January. There is a dedicated webpage where you can choose a hotel room:

<http://www.bonn-region.de/events/who-meeting18.html>

Not all of the rooms are in central Bonn but the city is small and it is easy to get around on public transport or even on foot.

Some rooms are in Bonn Beuel, which is the part of Bonn on the other side of the river to central Bonn, and others are in Bad Godesberg, which is about 15 minutes by tram from central Bonn.

Please remember that, based on COST rules, you can arrive (and depart) from your home to Bonn (and return) at the dates more suitable to you; however, hotel accommodation expenses will be reimbursed to you for a maximum of three nights (check in: 20 February and check out: 23 February) with a flat rate of 120 Euros per night (including breakfast and local taxes).

If you book a hotel room with the regional tourism office, you will receive a free electronic ticket for local public transport. This ticket is valid for the full duration of your stay (day of arrival up to and including day of departure) and is also valid for Cologne/Bonn airport bus and, for those transferring from Frankfurt airport, for the tram between Siegburg/Bonn railway station and Bonn centre.

## 3. Meals

Refreshment breaks and lunches will be provided during the conference on both meeting days. A cocktail reception with finger food will be offered in the evening of February 21 on UN campus.

## 4. Banks/exchange rate facilities

There is an exchange bureau at the main station, as well as major banks in the nearby central shopping area. There are Deutsche Bank and Commerzbank branches at the central bus station.

## 5. Local transportation

Bonn can be reached by flying to one of three airports: Cologne/Bonn (30 mins to the city centre), Frankfurt (60-90 mins), or Düsseldorf (60-90 mins).

### To Bonn from Cologne/Bonn airport

([www.koeln-bonn-airport.de/main.php?id=122&lang=2](http://www.koeln-bonn-airport.de/main.php?id=122&lang=2))

There is a shuttle bus about every 30 minutes. The bus ends at Bonn central station (“Hauptbahnhof”). [www.stadtwerke-bonn.de/index.php?id=442](http://www.stadtwerke-bonn.de/index.php?id=442). The bus ticket is valid within central Bonn to reach your final destination (hotel or meeting venue).

### To Bonn from Frankfurt airport

If flying into Frankfurt, fast (ICE) trains run between Frankfurt Airport and Cologne. You must get off for Bonn at **Siegburg/Bonn**. The journey takes about 50 minutes. Tram 66 then takes 20 minutes to Bonn main station. [www.stadtwerke-bonn.de/ICENTRUM and SWB.564.0.html](http://www.stadtwerke-bonn.de/ICENTRUM_and_SWB.564.0.html)

If the train part of your booking has a Lufthansa (LH) “flight” code:

- **check your luggage only until Frankfurt and retrieve it before you get on the train** (at the entrance to Frankfurt airport train station). Otherwise your luggage will be transported to Cologne for collection.
- For the return journey, if you wish to board the train in Siegburg/Bonn (not in Cologne) you can check-in online and print your boarding passes for the train and flight. You are welcome to do this in our office.

### To Bonn from Düsseldorf airport

There are frequent train connections to Bonn, with direct (RE) trains at 51 minutes past every hour (journey time 1 hour). Indirect journeys are no longer than 1.5 hours.

German railways: [www.bahn.de](http://www.bahn.de)

In Bonn there is one unified tram and bus system, with many tram stations underground (.

### Tram and bus prices (January 2018) in h

Journey	What to select on machine	Single ticket	Price of ticket for 4-trip ticket (õ4-er ticketö) *
Airport shuttle bus (airport to/from Bonn)		8.00	
Siegburg/Bonn ICE centre to Bonn centre	RegioTicket (3)	5.10	20.20
Within Bonn and to WHO offices	CityTicket (1b)	2.90	11.30
Up to 4 stops	Kurzstrecke (K)	1.90	7.60
All day ticket including Siegburg	TagesTicket 1 Person (3)	13.60	n/a
All day ticket for 5 people incl. Siegburg	TagesTicket 5 Personen (3)	19.70	n/a
All day ticket for Bonn city	TagesTicket 1 Person (1b)	8.60	n/a
All day ticket for up to 5 people traveling together in Bonn city	TagesTicket 5 Personen	13.10	n/a

\* (in the tram) stamp once for each journey

## Local transport to the meeting venue

### **By train: - new railway station built near UN premises ðBonn UN Campusö.**

This station is about 10 minutes' walk from the UN premises. However, for those coming from Bonn centre it is probably easier to use a bus or tram.

For those arriving on 21 February in Duesseldorf, this train stop is the most convenient if you wish to come straight to the meeting and not go to your hotel first.

### **By tram:**

From the main railway station "Bonn Hauptbahnhof" () , trams take about 7 minutes. There are ticket vending machines (coins only) on the platforms and inside the trams.

<b>Tram #</b>	<b>Direction</b>	<b>Destination stop</b>
66	Königswinter/Oberdollendorf	Heussallee – exit "Heussallee"
16, 63	Bad Godesberg/Rheinallee	Heussallee – exit "Heussallee"

Walk along Heussallee to the bend in the road and you will be at the main entrance to the UN premises.

### **By bus:**

From stop C4 at the main bus station outside the railway station, buses take about 10 minutes, and the stop is closer to our offices than the tram. You can stamp a pre-purchased ticket (1b) or pay the driver.

<b>Bus #</b>	<b>Direction</b>	<b>Destination stop</b>
610, 611	Heiderhof / Pappelweg	Deutsche Welle

### **Taxi**

You can easily find a taxi in Bonn and they can be ordered by WHO to pick you up from the UN premises. Participants are permitted to claim taxi expenses when public transport is not available, or when taxis are taken before 7 am for an early travel departure and/ or after 10 pm due to a late arrival.

## 6. Registration, opening session and closure

Please, complete and submit the registration form, available at the Action Website, to Larissa Badde ([baddel@who.int](mailto:baddel@who.int)) **by 26 January 2018**.

Onsite registration of participants to the plenary conference will take place at the meeting site from 8:00 to 9:00 on February 21, and from 8:30 to 9:00 on February 22.

Since reimbursement of travel costs depends on supporting documents to your participation, such as **signing the attendance list at the reception desk on both days**, please make sure you arrive in due time to arrange administrative details. The meeting will start on 21 February at 9:00, and will close no later than 16:30 on 22 February.

Participants attending ancillary meetings on 20 February should go directly to the meeting rooms where they will register.

## Venue Map:



Publisher: City of Bonn (<http://stadtplan.bonn.de>)

- A. New railway station "Bonn UN Campus"
- B. Tram stop (underground) "Heussallee/Museumsmeile"
- C. Closest bus stop "Deutsche Welle", buses 610 and 611
- D. The only visitors' entrance to the UN premises: **Platz der Vereinten Nationen 1**

## 7. Return travel arrangements

It is advisable to make your homeward travel arrangements prior to your departure from home as it may not be possible or convenient to do it during the meeting.

You are, however, welcome to use our facilities to check-in online and print boarding passes for "Lufthansa" trains from Siegburg/Bonn to Frankfurt airport.

We hope we have covered all the administrative points you need to know in connection with the meeting.

### *For any queries:*

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